

Dear Treasurer,

Thank you for accepting the position as Treasurer for your chapter. I know this is a challenge, but it is a critical position and has a direct effect on the "health" of your chapter.

If Form 87, Change of Chapter or State Treasurer, has been processed by DKG International, you now have access to the Dues Portal in order to make changes to your members' accounts and pay their dues. Please follow the instructions on the following pages entitled "Directions for Setting Up Your DKG Log-in & Profile" and "Dues Payments – Step by Step."

Dues collection for your chapter each year is from April 1 until June 30. All members' dues should be paid by June 30, and you can begin sending them to me and to DKG International after July 1. For your information, I am attaching two handouts that may be of help to you. One is a breakdown of dues and fees amounts and the other is the aforementioned step-by-step reminder to get you started collecting dues for this year.

I will also be sending instructions and reminders frequently to remind Chapter Treasurers of procedures and deadlines. Look for emails with the subject line "TREASURERS' NOTES." I'm usually home from Monday through Thursday at my landline (evenings are best) and on my cell phone Friday through Sunday. Please don't hesitate to call me whenever you have a question.

Beverly Stagg, Florida State Treasurer
The Delta Kappa Gamma Society International
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